

This document serves to provide a detailed explanation of the usage for each application/transaction form.

FORM	USAGE
1. THYME New Individual Investors Form Unit Trust Application Form Individual Investors: Standard Investment Product	To be completed by Natural Persons (including minors) who would like to open a new Standard Investment Product.
2. THYME New Entity Investor Form Unit Trust Application Form Entity Investors: Standard Investment Product	To be completed by Entities , e.g. Companies; Trusts; Pension Funds; Non-Governmental Organisations; Non-Profit Organisations; Associations and Clubs who would like to open a new Standard Investment Product.
3. THYME Individual Investor (New or Existing) TFSA Form Unit Trust Application Form Individual Investors: Tax Free Savings Account	To be completed by Natural Persons (including minors) who would like to open a new Tax-Free Savings Account .
4. THYME Additional Investment Form - Existing Investors Top Up Investment Unit Trust Additional Investment Form: Top Up Investment Existing Investors: Standard Investment Product & Tax-Free Savings Accounts	To be completed by investors who already have an account and would like to add additional monies to the existing fund(s) in their investment.
5. THYME Investment Form - Existing Investors New Fund Unit Trust Investment Form: First Time Investment Into a Fund Existing Investors: Standard Investment Product	To be completed by investors who already have an account and would like to add a new fund to their investment. This form is not to be used to open a Tax-Free Savings Account.
6. THYME Redemption Form Unit Trust Redemption Form All Investors: Standard Investment Product & Tax-Free Savings Accounts	To be completed by investors to redeem/sell units from their Standard Investment Product or Tax-Free Savings Accounts.
7. THYME Switch Form Unit Trust Switch Form All Investors: Standard Investment Product & Tax-Free Savings Accounts	To be completed by investors to switch units between funds in their existing Standard Investment Product or Tax-Free Savings Accounts.